



P.K.S., GOVERNMENT COLLEGE KANINA (MAHENDERGARH)
पी.के.एस., राजकीय महाविद्यालय कनीना (महेन्द्रगढ़)

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Memo No. PKSGCK/2025/ 962

Dated : 09.01.2025

Regular Attendance in Classes

This is to bring to your notice that regular attendance in classes is compulsory as per the rules. All students are expected to attend their classes regularly and punctually as per the time table.

It has been observed that some students have been absenting themselves from classes for a long time, which is negatively affecting their academic performance.

Therefore, this is to inform you that :-

If a student's name is struck off due to long absence, they will not be allowed to appear in the examinations.

All teachers are required to submit attendance reports in the 4th week of every month to the Registrar Office for further action. This will help in monitoring student attendance and taking necessary disciplinary actions.

Students with poor attendance will be dealt with strictly, and disciplinary action may be taken against them.

You are advised to attend your classes regularly and punctually to avoid any action against you.

Strict compliance is expected from all students.

Dr. Vinod Kumar
Principal
Govt. College, Kanina
P.K.S. Government College
Distt. Mahendergarh
Kanina
9/1/25

Copy to:

1. Registration/Registrar Office for information and further necessary action.
2. College Website (for information to all students and teachers)